

Course Content of Provincial Disaster Management Authority Khyber Pakhtunkhwa (PDMA)

<p>Assistant Director DRM (Policy & Research) (BS-17)</p>	<p>Disaster Management with emphasis on Policies / Plans (National & International) Disasters & its impacts = 60%</p> <p>English = 20%</p> <p>Analytical = 20%</p>
<p>Assistant Director DRM (Project Design) (BS-17)</p>	<p>Project Management with emphasis on project design, planning & monitoring = 30%</p> <p>Disaster management concepts and impacts of disaster with respect to Pakistan = 20%</p> <p>Project documentation for designing as per planning commission of Pakistan PC-I, II, III, IV, V. = 10%</p> <p>English = 20%</p> <p>Analytical = 20%</p>
<p>Assistant Director DRM (Risk & Hazard Assessment) (BS-17)</p>	<p>Geology with respect of disasters = 30%</p> <p>Geography w.r.t disaster (Hazard/Risk/Vulnerability mapping) = 20%</p> <p>GIS w.r.t disaster = 10%</p> <p>English = 20%</p> <p>Analytical = 20%</p>

Assistant Director DRM (Climate Change) (BS-17)	Hydrology/ Hydro-metrology =30% Water resources & related disasters = 20% Disaster Management w.r.t Climate Change =10% English =20% Analytical =20%
Assistant Director (Litigation)(BS-17)	Law = 50% Govt Regulations with regard to Service Matters =10% English =20% Analytical =20%
Assistant Director (HRF) (BS-17)	Disaster Management with regard to camp management = 50% International Camp Management practices =10% English =20% Analytical =20%
Assistant Director MIS (Database Management System) (BS-17)	Computer Science with emphasis on Database Management = 60% English =20% Analytical =20%
Assistant Director MIS (Networking) (BS-17)	Computer Science with emphasis on networking= 60% English = 20% Analytical = 20%

Assistant Director (GIS) (BS-17)	<p>GIS = 50%</p> <p>Basic Concepts of Disaster & its mapping = 10%</p> <p>English = 20%</p> <p>Analytical = 20%</p>
Assistant Director M&E (Relief) (BS-17)	<p>Economics/Sociology/Enthropology /MBA (15+15+15+15) = 60%</p> <p>English =20%</p> <p>Analytical = 20%</p>
Assistant Director M&E (Reconstruction) (BS-17)	<p>Civil Engineering = 60%</p> <p>English = 20%</p> <p>Analytical = 20%</p>
Public Relation Officer (BS-17)	<p>Journalism + Mass Communications = 60%</p> <p>English = 20%</p> <p>Analytical =20%</p>
Office Assistant (BS-16)	<p>English = 40%</p> <p>General Knowledge = 20%</p> <p>Islamiyat = 20%</p> <p>Pakistan Study = 20%</p>
Personal Assistant (BS-16)	<p>English = 40%</p> <p>General Knowledge = 20%</p> <p>Computer Science/I.T = 20%</p> <p>Letter Drafting = 10%</p> <p>Office Management = 10%</p>
Computer Operator (BS-16)	<p>English = 30%</p> <p>Computer Science/ I.T = 40%</p> <p>General Knowledge = 10%</p> <p>Islamiyat = 10%</p> <p>Pakistan Study = 10%</p>

Data Entry Operator (BS-16)	English = 20% Computer Science/ I.T = 30% General Knowledge = 20% Islamiyat = 15% Pakistan Study = 15%
Assistant Storekeeper (BS-14)	English = 20% Inventory Management = 20% Accounting = 20% Computer/Basic IT = 20% General Knowledge = 20%
Auditor (BS-14)	English = 20% Auditing = 20% Cost Accounting = 20% Computer/Basic IT = 20% General Knowledge = 20%
Photographer (BS-11)	English = 20% Computer Science/ I.T = 40% Photo Editing Software & Tools = 20% General Knowledge = 10% Islamiyat = 05% Pakistan Study = 05%
Junior Clerk (BS-11)	English = 40% General Knowledge = 20% Islamiyat = 20% Pakistan Study = 10% Basic Computer = 10%
Radio Operator (BS-10)	English = 30% Computer Basic = 20% Wireless Operator = 20% General Knowledge = 30%
Telephone Operator (BS-07)	English = 40% Computer Basic = 20% General Knowledge = 20% Pak Studies = 10% Islamiyat = 10%